

ALPHAMSTONE VILLAGE HALL BOOKING FORM

PLEASE PRINT OFF, COMPLETE AND RETURN TO THE BOOKINGS SECRETARY.

AGREEMENT

I understand that in signing this booking form I accept the conditions of hire as outlined on the [Alphamstone Village Hall website](#).

I require the Hall on:

Date of function

Time of function. From to

The purpose of the Hiring is

I will transfer a 25% deposit by BACS to Alphamstone Village Hall = £.....

I will be selling alcohol Yes / No (delete as appropriate)

I will be playing music Yes / No

Please note you will need your own license for either.

I have read the [Fire Risk Assessment](#) for Alphamstone Village Hall and agree to follow all the procedures within it.

Name..... Date.....

Address

.....

Telephone

Signed

Please return this form to the Bookings Secretary: AlphamstoneVillageHall@gmail.com.

You can also contact the bookings secretary on 07880 813632.

Bank details:

Name: Alphamstone Village Hall Fund

Sort code: 60 21 03 Account: 42600235

Reference: Rent + date of rental

Key safe number will be given to you.